

## PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM OCTOBER 17th, 2023

1. Committee Chairperson, [Rick Polzin](#), called the [regular](#) Personnel and License Committee Meeting to [order](#) at 04:50 PM in the [Common Council Chambers](#) at Marinette City Hall, 1905 Hall Ave.
2. Upon a [call of the roll](#), it was determined, a quorum of Committee members were present and their attendance was documented as follows:  
**Present:** Alderpersons Polzin, Kowalski, Mikutowski & Skorik.  
**Absent:** Alderperson Keller.  
**Others present:** Alderperson Karban, City Attorney Gagan, City Treasurer/ Finance Director Miller, Dan Kitkowski & Melissa Ebsch.
3. **Approval of Personnel and License Committee meeting minutes.**  
Alderpersons Skorik moved/[Keller](#) seconded and all concurred, to [approve, as published](#), the City of Marinette Personnel & License regular minutes from September 19<sup>th</sup> & Special October 3, 2023.
4. **Discussion and possible action recommendation to Common Council to post job for a City Attorney**  
Mayor Genisot informed the committee. Alderpersons Skorik moved/[Kowalski](#) seconded and all concurred, to [recommend the Common Council approve](#)
5. **Consideration of Sign Erector License for 2023 for Nolan Sign Company LLC.**  
Pursuant to Marinette Municipal Code §'s 13.3502(D) & 9.1302 schedule A, Alderpersons Skorik moved/[Kowalski](#) seconded and all concurred, to grant an annual City of Marinette sign erector license to Nolan Sign Company LLC.
6. **Consideration of Temporary Class "B" fermented malt beverage application from Menominee Old World Christmas Market Committee for event being held on November 17 & 18, 2023 at 2501 Pierce Avenue.**  
Alderpersons Skorik moved/[Mikutowski](#) seconded and all concurred, to [recommend the Common Council approve](#) the license for Temporary Class "B" fermented malt beverage application from Menominee Old World Christmas Market Committee for event being held on November 17 & 18, 2023 at 2501 Pierce Avenue.
7. **Consideration and possible recommendation to the Common Council regarding Appointment of Successor Agent for Kwik Trip 577.**  
Alderpersons Skorik moved/[Mikutowski](#) seconded and all concurred, to [recommend the Common Council approve as presented](#) the Appointment of Successor Agent for Kwik Trip #577.
8. **Consideration of Original Alcohol Beverage Retail License application to sell Class "A" Beer and Liquor application from Family Dollar Store #26027 located at 1607 Marinette Ave.**  
Alderpersons Skorik moved/[Mikutowski](#) seconded and all concurred, to [recommend the Common Council approve](#) the Original Alcohol Beverage Retail License to sell Class "A" Beer and Liquor from Family Dollar Store #26027 located at 1607 Marinette Ave.
9. **Consideration of seven (7) new operator license applications.**  
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons Kowalski moved/[Keller](#) seconded and all concurred to [recommend the Common Council approve](#) operator licenses to the following seven (7) applicants: Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

**10. Future discussion items for next agenda**

None requested

**11. Adjourn**

Alderspersons Skorik moved/ [Kowalski](#) seconded and all concurred to adjourn at 05:39 PM.

*Lana Bero, City Clerk*

The next regular Personnel & License Committee meeting is scheduled for Tuesday 10/17/23@ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.