

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM OCTOBER 19TH, 2021

1. Committee Chairperson, Rick Polzin, called the regular Personnel and License Committee Meeting to order at 05:48 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Kowalski, Polzin, Oitzinger & Skorik.
Absent: None
Others present: Mayor Genisot, Superintendent of Public Works Carlson, Executive Recreation Director Scray, Lynette Brosig & Maya Shimizu Harris.
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons Kowalski moved/Keller seconded and all concurred, to approve, as published, the City of Marinette Personnel & License regular from September 21, 2021.
4. **Discussion on Organization Table and Ordinance comparison.**
Included in today's packet is an updated Table of Organization chart. The committee discussed the need to amend the ordinance to now reflect the proposed Organization table with any recommendations. The updated Organization Table and ordinance will be brought to the November Personnel & License meeting.
5. **Consideration and possible Common Council recommendation regarding amendment to rate of pay for hours worked for Public Works employees**
Superintendent of Public works Carlson distributed the current and proposed phone pay for Public Works employees Alderperson Oitzinger moved/ Kowalski seconded and all concurred to recommend the Common Council approve to amend the existing provision to now read outside of 7:00 a.m. to 3:00 p.m. (normal work hours), if a Department of Public Works employee has been assigned to fill in for the Superintendent of Public Works, and carries the Foreman's cell phone, he or she will be paid \$40.00 per day for 12 consecutive hours or more of on-call time, and - \$20.00 for less than 12 consecutive hours of on-call time. For purposes of this section, a "day" shall be measured from midnight to midnight.
6. **Consideration of Original Alcohol Beverage Retail License Application for Class "8" Beer and Liquor from Susan L. Peterson - A Nutter Bar located at 44 W. Hosmer St.**
Alderperson Keller moved/ Kowalski seconded and all concurred to recommend the Common Council approve Original Alcohol Beverage Retail License for Class "8" Beer and Liquor from Susan L. Peterson - A Nutter Bar located at 44 W. Hosmer St.
7. **Consideration of Original Alcohol Beverage Retail License Application for Class "A" Beer and Liquor and Cigarette and Tobacco License from New Pioneer LLC - T & T Gas and Liquor located at 1011 Marinette Ave.**
Alderperson Skorik moved/ Kowalski seconded and all concurred to recommend the Common Council approve Original Alcohol Beverage Retail License for Class "A" Beer and Liquor and Cigarette and Tobacco License from New Pioneer LLC - T & T Gas and Liquor located at 1011 Marinette Ave.
8. **Consideration of Temporary Class "B" Picnic license for fermented malt beverage for Marinette Menominee Area Youth Hockey Association on November 6, 2021 at 2501 Pierce Ave.**
Alderperson Kowalski moved/ Keller seconded and all concurred (Polzin abstained) to recommend the Common Council approve Temporary Class "B" Picnic license for fermented malt beverage for Marinette Menominee Area Youth Hockey Association on November 6, 2021 at 2501 Pierce Ave.
9. **Consideration of Sign Erector License for 2022**
Alderperson Skorik moved/ Kowalski seconded and all concurred to approve the sign Erector license to Creative Sign Co Inc., Quick Signs & Boyle Design Group LLC for 2022.

10. Consideration of Mobile Home Park License for 2022

11. Consideration of seven (7) new operator license applications.

Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons **Kowalski** moved/**Skorik** seconded and all concurred to recommend the Common Council conditionally grant operator licenses to the following seven (7) new applicants: Tyler J. Cahill, Makayla N. Hansen, Tiffany A. Nelson, Gavin R. Nerat, Aimee G. Spice & Stacy L. Webb and **approve** Jordan M. Anderson contingent upon all fines are paid due to the City of Marinette. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2023, shall be contingent upon each applicant providing documentation to City Clerk’s Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

12. Future discussion items for next agenda.

Discussion and possible action regarding Organization Table and Ordinance comparison.

13. Adjourn

Alderpersons Keller moved/ **Kowalski** seconded and all concurred to adjourn at **06:10 PM**.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday **11/16/21 @ 04:45 PM**, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.