

City of Marinette Ad-Hoc Safety Committee Meeting Minutes from October 29, 2019

1. **City Engineer & Public Works Director Miller**, Ad-Hoc Safety Committee Chairperson, **called** the City of Marinette Safety Committee Meeting **to order** at 1:30 PM in Marinette City Hall Conference Room 214, 1905 Hall Avenue, Marinette, WI. **Upon a call of the roll** it was determined a quorum of Safety Committee members were present and attendance was documented as follows:
Members present: Public Works Director/City Engineer Miller, Police Chief Mabry, Fire Chief Heckel, and Public Works Superintendent Carlson.
Absent: Recreation Department Director Kostelecky, Water and Sewer Utility Operations Manager Howard, City Clerk Bero.
Others present: Mayor Genisot, John Liesveld, Melissa Ebsch, Alderperson Noppenberg.
2. **Approval of minutes-** **Police Chief Mabry moved/Fire Chief Heckel** seconded and all concurred to approve, as submitted, the Safety Committee **regular meeting** minutes from **December 13, 2018**.
3. **Discuss training city employees and city council members for critical incident / active shooter response** – Police Chief Mabry discussed the possibility of offering an ALICE critical incident / active shooter training to City employees. An example of what the training may consist of is a PowerPoint presentation and Q & A session. It is universal and can be tailored to any specific industry. It was recommended to schedule two sessions throughout the work day to give all employees an opportunity to attend.
4. **Discuss Personal Protection Equipment (PPE) and Personal Protection Policy (PPP) and Personal Protection Policy (PPP)**
A copy of the County's policies has been included in this packet and the recommendation was made to review and consider adding to our resource manual to minimize on the job accidents and increase employee awareness surrounding these procedures. Recommendation to make these policies specific to the City and each department within.
5. **Discuss if the City has an emergency plan and if it can be distributed to employees**
Marinette County plan has been adopted by the City. It is a possibility that it may be distributed electronically.
6. **Future agenda items** – Revisit emergency plan after familiarizing ourselves with the policies and procedures.
7. **Adjourn** – Motion to adjourn at 1:56 PM by Police Chief Mabry seconded by Fire Chief Heckel.

Mindy Campbell, Deputy City Clerk