

PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM **NOVEMBER 7, 2023**

Mayor Steve Genisot **called to order**, the regular monthly meeting of the City of Marinette Common Council at 05:00 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a **call of the roll** it was determined a quorum of Common Council members were present and the following attendance was recorded:

Members Present: 1st Ward – Alderperson Ken Keller; 2nd Ward – Alderperson Jeffrey Skorik; 3rd Ward – Alderperson Doug Oitzinger; 4th Ward – Alderperson Mike Wolfe; 5th Ward – Alderperson Liz Mikutowksi; 6th Ward – Alderperson Debra Klegin; 7th Ward – Alderperson Rick Polzin; 8th Ward – Alderperson Tom Karban, and Citywide At-Large Seat – Alderperson Dorothy Kowalski.

Absent: None

CITIZEN COMMENTS ON AGENDA ITEMS

None received.

COMMON COUNCIL MEETING MINUTES

Alderpersons Oitzinger moved/Wolfe seconded and all concurred, to approve as presented, the regular Common Council meeting minutes from 10/03/23 and Special 10/24/23.

REPORTS OF CITIZEN BOARDS & COMMISSIONS

No action was taken on the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

STANDING COMMITTEE MEETING MINUTES

Alderpersons Skorik moved/Kowalski seconded and all concurred, to accept, as presented, the following standing committee meeting minutes: (Finance & Insurance Committee minutes- October 17th, 2023, Personnel & License Committee minutes- October 17th, 2023, Civic Affairs, Cemetery, Traffic & Lights Committee Minutes- October 16th, 2023, Board of Public Works Committee minutes- October 17th, 2023, Parks & Recreation Committee minutes October 16th, 2023, Public Safety & Code Enforcement Committee minutes- October 16th, 2023, Plan Commission Committee Minutes- October 4th and October 18th, 2023).

MAYOR'S COMMUNICATIONS

MAYOR'S COMMUNICATIONS: Mayor Genisot updated the committee regarding the date and time of the special Common Council meeting to approve and adopt the budget will be held on Wednesday November 29th at 4:15PM due to publication deadlines for the Public Hearing. Mayor Genisot will be setting dates to set up tours of two properties that recently became available, one being Garfield School and the second the Armory building in which the city has the first right of refusal and needs to give a notification. The tour dates will be set up for the week of November 14-17th.

MARINETTE HIGH SCHOOL STUDENT REPRESENTATIVE REPORT.

Savanah LaCombe reported on recent events at Marinette High School; athletics, Student Senate, clubs, band/choir, and upcoming events.

MAYOR'S APPOINTMENTS

Alderperson Oitzinger moved/ Polzin seconded and all concurred to **approve** the appointments of Ms. Jane Wells – Stephenson Library Trust Board- New appointment November 2023-April 2024 and Mr. Ross Wolfe- Harbor Commission- New appointment November 2023- April 2026.

UPDATE ON UNIVERCITY.

Gavin Luter, Managing Director of UniverCity Alliance at UW-Madison gave a presentation/update regarding UniverCity (via go-to meeting). Luter stated there is a 4 step 2-3-year process. The projects are matched with courses on campus and UW-Madison students work on the projects and produce some kind of deliverable to the city. UniverCity has worked with 29 communities across the State of Wisconsin. Since September students are currently working on finalizing projects, provide deliverables and any additional steps that need to be taken.

UPDATE ON GENERAL CODE.

Mayor Genisot distributed a General Code update. Legal Assistant Louise Stemper was present to answer any questions the Common Council may have. Stemper stated there is a target date of November 17th to complete the 270 questions and at this point there are 27 left. The Code will be copyread, internal references will be inserted and updated. Upon completion, they will update the Code Review site with the draft. Review of the draft is intended to be a quick step (not another cycle for major revisions), and the City has 45 business days to respond to questions, if any.

UNFINISHED BUSINESS ITEMS

CONSIDERATION AND POSSIBLE ACTION REGARDING MAYOR'S VETO DATED OCTOBER 25TH, 2023.

Alderpersons Mikutowksi moved/Oitzinger seconded, and upon a call of the roll **motion failed** by a vote of 1 aye to 8 nays to **reconsider** the Mayor's Veto dated October 25th, 2023.

OLD BUSINESS

DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT TO LISTING CONTRACT FOR FORMER FLEET FARM PROPERTY.

Alderspersons Polzin moved/Kowalski seconded and after further discussion Aldersperson Polzin amended his motion/ Skorik seconded and, and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve as presented** the Amendment to listing contract for former Fleet Farm Property.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENSION OF OFFER TO PURCHASE FOR THE FORMER BAMC PROPERTY

Alderspersons Polzin moved/Skorik seconded to and, and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve and authorize** the mayor permission to continue an offer of extension for 90 days for the former BAMC property.

FINANCE AND INSURANCE COMMITTEE

MONTHLY EXPENDITURES: Alderspersons Polzin moved/Klegin seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **grant advance authorization** to the City Treasurer/Finance Director to pay **November 2023** expenditures contingent upon Finance and Insurance Committee approval.

SEPTEMBER 2023 BUDGET REPORTS: Alderspersons Skorik moved/Wolfe seconded and all concurred, to approve the September 2023 budget reports.

PERSONNEL AND LICENSE COMMITTEE

CONSIDERATION OF RECOMMENDATION REGARDING HIRING IN HOUSE CITY ATTORNEY POSITION.

Mayor Genisot advised Alderspersons Polzin moved/Skorik seconded and, and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve as presented** the job description and hire an In House City Attorney with the following changes: under "Job Analysis" keep the term legal advice, under "Essential Job Functions" line K. remove update Employee Manual as needed, under "Qualifications" add strike out portion back in to job description. City attorney will check on Physical demands.

CONSIDERATION OF RECOMMENDATION REGARDING TEMPORARY CLASS "B" FERMENTED MALT BEVERAGE APPLICATION FROM MENOMINEE OLD WORLD CHRISTMAS MARKET COMMITTEE FOR EVENT BEING HELD ON NOVEMBER 17 & 18, 2023 AT 2501 PIERCE AVENUE.

Alderspersons Kowalski moved/Skorik seconded and all concurred, to **approve** the license for Temporary Class "B" fermented malt beverage to Menominee Old World Christmas Market Committee for an even being held on November 17th & 18th, 2023 at 2501 Pierce Ave.

CONSIDERATION OF RECOMMENDATION REGARDING APPOINTMENT OF SUCCESSOR AGENT FOR KWIK TRIP 577.

Alderspersons Polzin moved/Keller seconded and all concurred, to **approve** the Successor Agent for Kwik Trip #577.

CONSIDERATION OF RECOMMENDATION REGARDING ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION TO SELL CLASS "A" BEER AND LIQUOR APPLICATION FROM FAMILY DOLLAR STORE #26027 LOCATED AT 1607 MARINETTE AVE.

Alderspersons Kowalski moved/Skorik seconded and all concurred, to **approve** the Original Alcohol Beverage Retail License to sell Class "A" Beer and Liquor to Family Dollar Store #26027 located at 1607 Marinette Ave.

SEVEN (7) NEW OPERATOR LICENSE APPLICATIONS: Alderspersons Mikutowski moved/Karban seconded and all concurred, to **conditionally grant** operator licenses to the following seven (7) new applicants: Kirsten J. Burmeister, Cassandra L. Danhauer, Kenneth L. King, Kelly J. Lewis, Jill L. Martinez, Chelsea T. Spegel & Maureen E. Thill. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS

CONSIDERATION OF RECOMMENDATION REGARDING REQUEST FROM LORI SHEHOW TO SELL BACK CRYPT #108 LEVEL F FOR THE PURCHASE PRICE OF \$4,314.00.

Aldersperson Skorik moved/ Oitzinger seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** the request from Lori Shehow to sell back Crypt #108, Level F for the purchase price of \$4,314.00.

CONSIDERATION OF RECOMMENDATION REGARDING REQUEST TO SELL BACK TWO (2) FOREST HOME CEMETERY GRAVE SPACES, SECTION E, BLOCK 56 LOT 1, GRAVES 5 & 7 FOR THE PURCHASE PRICE OF \$720.00.

Aldersperson Skorik moved/ Oitzinger seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** the request from Justin Holm to purchase back two (2) cemetery grave spaces, Section E, Block 56, Lot 1 Graves 5 & 7 for the purchase price of \$720.00.

BOARD OF PUBLIC WORKS

CONSIDERATION OF RECOMMENDATION REGARDING STREET USE PERMIT FROM JAN KUST, COMMUNITY DEVELOPMENT, FOR THE 2023 CHRISTMAS IN MARINETTE PARADE

Aldersperson Kowalski moved/ Polzin seconded and all concurred, to **approve** as presented the Street Use Permit from Jan Kust, Community Development, for the 2023 Christmas In Marinette Parade

CONSIDERATION OF RECOMMENDATION REGARDING NO LEAD GASOLINE BID RESULTS

Included in packet is a memorandum and bid summary sheet for No-Lead Gasoline bids. One bid was received. Aldersperson Polzin moved/ Mikutowski seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** the sole bid from BP with a \$0.15 per gallon discount.

CONSIDERATION OF RECOMMENDATION REGARDING PROFESSIONAL SERVICES AGREEMENT FROM AYRES ASSOCIATES

Aldersperson Oitzinger requested adding 1-Public input session held in person. Aldersperson Keller moved/ Klegin seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve as presented** the Professional Services Agreement from Ayres Associates.

CONSIDERATION OF RECOMMENDATION REGARDING BID RESULTS FOR CITY ELECTRICIAN SERVICES.

One bidder responded to the request for Bids. Aldersperson Keller moved/ Mikutowski seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** the sole bid from Winnekins Electrical Contracting LLC with a base bid amount of \$6,720.00.

PARKS AND RECREATION COMMITTEE

PARKS AND RECREATION COMMITTEE DID NOT HAVE ANY COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF OCTOBER.

PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE

PUBLIC SAFETY CODE ENFORCEMENT DID NOT HAVE ANY COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF OCTOBER.

PLAN COMMISSION

PLAN COMMISSION DID NOT HAVE ANY COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF OCTOBER.

TRANSPORTATION COORDINATION COMMITTEE

TRANSPORTATION COORDINATION COMMITTEE RECOMMENDS APPROVAL OF RESOLUTION 23-2023 TO BE CONSIDERED LATER ON TONIGHT'S AGENDA.

RESOLUTIONS

(Copies of complete text of the resolution described below have been placed on file at the City of Marinette Clerk's office.)

RESOLUTION NO. 23-2023- APPROVING THE TRANSPORTATION COORDINATION COMMITTEE (SHARED-RIDE TAXI) RESOLUTION #888 THAT THE CITY OF MARINETTE ASSURES THE LOCAL OPERATIONAL DEFICIT PORTION OF NOT TO EXCEED \$91,860 OF THE 2024 SHARED-RIDE TAXI PROGRAM. Alderspersons Mikutowski moved/Oitzinger seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 23-2023- Approving Transportation Coordination Committee (Shared-Ride Taxi) Resolution #888 that the City of Marinette assures the local operational deficit portion of not to exceed \$91,860 of the 2024 Shared-Ride Taxi Program.

RESOLUTION NO. 24-2023- RESOLUTION AUTHORIZING THE JURISDICTIONAL TRANSFER OF THE EASTERN MOST 1,498 FEET OF COUNTY TRUNK HIGHWAY BB (UNIVERSITY DRIVE) TO CITY OF MARINETTE.

Alderspersons Oitzinger moved/Mikutowski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 24-2023- Resolution Authorizing the Jurisdictional transfer of the Eastern most 1,498 feet of County Trunk Highway BB (University drive) to City of Marinette.

ADJOURNMENT: Alderspersons Kowalski moved/Karban seconded and all concurred to adjourn at 06:07 PM.

Lana Bero, City Clerk

The next regular Common Council meeting is scheduled for [Tuesday December 7, 2023](#) at 05:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.