

Application For Patrol Officer Employment



City of Marinette

Marinette City Hall
1905 Hall Avenue
Marinette, WI 54143

PLEASE PRINT IN INK OR TYPE

The City of Marinette is an equal opportunity employer. All hiring, promotion practices and other terms and conditions of employment shall be maintained and conducted in a manner which does not discriminate on the basis of age, race, creed, political or religious affiliation, color, disability, marital status, gender, sexual orientation, national origin, ancestry, arrest record or conviction record.

Please print in ink. Answer all questions completely. Incomplete applications may be rejected.

Any application submitted after the deadline will not be considered.

A separate application is needed for each position applied for.

POSITION APPLYING FOR: _____ DATE: _____
_____/_____/_____

PERSONAL	Last Name Initial		First	Middle	Maiden Name (if applicable)
	Street Address				Home Phone (include area code)
	City, State, ZIP				Business Phone (include area code)
	Email: _____				May we contact you at this number? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date available to begin work: ____/____/____		Can you travel if the job requires? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you over 18? <input type="checkbox"/> Yes <input type="checkbox"/> No
	SS Number: _____ - _____ - _____		Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been employed by the City of Marinette before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give date and former name:
	Driver's License Number: _____				
	State Driver's License issued: _____				
	Do you hold a commercial driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No				
	Type: _____				
Are you interested in: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary			Are you available for: <input type="checkbox"/> Shift work <input type="checkbox"/> Weekend work <input type="checkbox"/> Overtime Are you willing to move to a specific location within the County for the Patrol position? <input type="checkbox"/> Yes <input type="checkbox"/> No		
High School Diploma/GED Date: ____/____/____			Name and location of Accredited colleges/tech schools attended:		
Further Education: <input type="checkbox"/> Certificate Date: ____/____/____ <input type="checkbox"/> Technical Diploma/Degree Date: ____/____/____ <input type="checkbox"/> Associate's Degree Date: ____/____/____ <input type="checkbox"/> Bachelor's Degree Date: ____/____/____ <input type="checkbox"/> Master's Degree Date: ____/____/____					
Field of Study: _____					
Do you have a pending criminal charge against you? <input type="checkbox"/> Yes <input type="checkbox"/> No			Have you ever been convicted of a crime <input type="checkbox"/> Yes <input type="checkbox"/> No		
If YES, Please indicate either <input type="checkbox"/> misdemeanor or <input type="checkbox"/> felony? Please explain:					
NOTE: A conviction record or pending arrest record does not constitute an automatic bar to employment and will be considered only if there is a substantial relationship to the circumstances of the particular position or if the employer deems there is a bona fide occupational qualification inherent in the position which requires this information prior to hiring.					

M	COMPLETE THIS SECTION IF YOU SERVED IN THE U.S. ARMED FORCES	Branch of Service	
	Describe your duties and any special training	Period of Active Duty (Month & Year)	
		From	To
		Rank at Discharge	Type Discharge
		Date of Final Discharge	

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATION	Summarize your professional accomplishments or civic involvement related to the job for which you are applying .

OTHER SKILLS	1. Can you speak a foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No yes, please indicate language(s) _____
	2. Can you read a foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No yes, please indicate language(s) _____
	3. Can you write a foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No yes, please indicate language(s) _____
	4. List your experience/training with firearms? _____ _____
	5. Are you certified in first aid? <input type="checkbox"/> Yes <input type="checkbox"/> No Date of last certification: ____/____/____
	6. Are you certified in CPR? <input type="checkbox"/> Yes <input type="checkbox"/> No Date of last certification: ____/____/____
	7. Do you hold a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the Driver's License Number _____
	8. Do you hold a motorcycle endorsement? <input type="checkbox"/> Yes <input type="checkbox"/> No
	9. Can you operate a motorboat? <input type="checkbox"/> Yes <input type="checkbox"/> No
	10. Can you operate a snowmobile? <input type="checkbox"/> Yes <input type="checkbox"/> No
	11. What are your hobbies? _____ _____

ADDITIONAL INFORMATION	What prompts you to make application for appointment to the City of Marinette Police Department? _____ _____
	Do you have any special interest in police work? _____ _____

P	Please give three personal references (do not list any former/present employers or family)
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members)

Complete Name _____ Number Years

Acquainted _____

Occupation _____ Telephone Number ()

Address

_____ Street _____ City _____ State

Zip Code

Complete Name _____ Number Years

Acquainted _____

Occupation _____ Telephone Number ()

Address

_____ Street _____ City _____ State

Zip Code

Complete Name _____ Number Years

Acquainted _____

Occupation _____ Telephone Number ()

Address

_____ Street _____ City _____ State

Zip Code

**Professional
Employment
History**

Please give accurate, complete full-time and part-time professional employment record. Start with present or most recent employer. Account for **ALL TIME** for the past 15 years. Indicate name used if different than name on this application. **DO NOT REFER US TO YOUR RESUME!** Resume and application are separated during selection and you will appear unqualified if you do not complete this section in its entirety.

Are you presently employed? Yes No May we contact your present employer? Yes No

Company Name	Telephone	Employed (month and year) From To
Address		Weekly pay Start Last
Name of Supervisor	Job Title	Hours per week Number Supervised
Responsibilities		Reason for leaving

Company Name	Telephone	Employed (month and year) From To
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Address		Weekly pay	
		Start	Last
Name of Supervisor	Job Title	Hours per week Supervised	Number
Responsibilities		Reason for leaving	

Company Name		Telephone	Employed (month and year)	
			From	To
Address		Weekly pay		
		Start		
		Last		
Name of Supervisor	Job Title	Hours per week Supervised	Number	
Responsibilities		Reason for leaving		

Company Name		Telephone	Employed (month and year)	
			From	To
Address		Weekly pay		
		Start		
		Last		
Name of Supervisor	Job Title	Hours per week Supervised	Number	
Responsibilities		Reason for leaving		

AUTHORIZATION AND RELEASE

I hereby declare the information provided by me in this application for employment is true, correct and complete to the best of my knowledge. I understand that, if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal. I hereby authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the person, company, or former employer from all liability for any damage that may result from utilization of such information.

I hereby agree to submit to any lawful drug, or skills testing that may be required as a condition of employment or continued employment and understand that unless otherwise prohibited by law, refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including discharge. As a condition of employment, I understand I am required to comply with the City of Marinette's drug-free workplace policy. I also understand that this application is not, and is not intended to be a contract for continued employment.

I understand this authorization and release is valid for three years from the date of my completing the application or throughout my employment, whichever is later.

Date _____/_____/_____

PRINT Name _____

Signature _____

It is the policy of the City of Marinette not to discriminate against any employee or applicant for employment, nor does the City of Marinette tolerate harassment of any kind because of race, religion, color, national origin, sexual orientation, pregnancy, age or gender. This policy applies not only to employment, but also to promotion, demotion, transfer, recruitment, termination and other personal matters.

It is the policy of the City of Marinette to provide equal employment opportunities for all individuals, on the basis of their skills, abilities and qualifications, without regard to race, color, national origin, religion, political affiliation, sex, age, disability, marital status, arrest or conviction record, sexual orientation, disabled veteran or covered veteran status, membership in the National Guard or any other reserve component of the United States or State Military Forces, use or nonuse of lawful products off the employer's premises during non-working hours, or any other non-merit factors, except where such factors constitute a bona fide occupational qualification.

Please read and initial each of the following statements. If you have a question regarding any of these statements, ask a Human Resources Representative prior to initialing and signing the application. Your initials and signature verify that you have read, understand, and agree to abide by these statements.

Initial

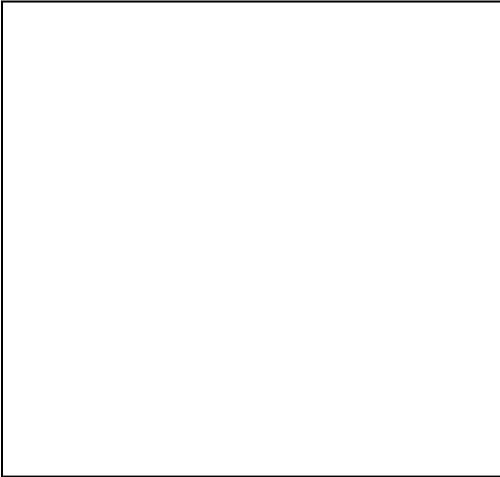
_____ I hereby certify that all statements made on or in connection with my application are true, complete and correct to the best of my knowledge and belief. I understand and agree that any misstatements or omissions of material fact subject me to disqualification or, if hired, dismissal.

_____ I understand that I will be required to successfully pass a drug test to gain employment or continue employment with the City of Marinette I consent freely and voluntarily to participate in required drug tests, at a location selected by the City of Marinette I hereby release and consent to the release of the test results to the City of Marinette I hereby release and hold harmless the City of Marinette, its officers, agents, and employees, and the laboratory, their employees, agents and contractors from any liability whatsoever, arising from the drug tests and decisions concerning employment based upon the results of these test. If employed by the City of Marinette, I understand that I am required to comply with the City of Marinette's drug-free workplace policy and refusal to submit to such testing will result in disciplinary action, up to and including discharge.

PRINT NAME

Signature

Date



Attach an unmounted full-face photograph of yourself, not larger than a 2 3/4 x 2 1/2 inches. Print your name plainly on the back of the photograph.

The photograph must be taken no later than three months prior to the date of application.

The following must be submitted with application. If any of the following is not submitted at the time of application, the applicant shall not be considered for employment.

- Certified/Official College Transcript from Accredited School**
- Proof of Completion of Basic Law Enforcement Training (Training and Standards)**
Acceptable Documents:
 - Law Enforcement Standards Board (LESB) Certification Letter
 - LESB Certificate
 - WI DOJ/LESB Transcript signed by the director of a LESB certified academy
- Copy of Driver's License**
- Copy of Social Security Card**
- Copy of Birth Certificate**
- DD Form 214 – Record of Discharge (if served in the US Military)**

Check trainings completed and provide proof of completion:

- | | |
|-------------------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Lieutenant/Captain/Chief Deputy | <input type="checkbox"/> Firearms Instructor |
| <input type="checkbox"/> Investigator/Detective/Sergeant/Corporal | <input type="checkbox"/> Counter Act (DARE) |
| <input type="checkbox"/> Instructor | <input type="checkbox"/> Arson Investigation |
| <input type="checkbox"/> Clan/Drug Lab | <input type="checkbox"/> Drug Recognition Expert |
| <input type="checkbox"/> Meg Unit | <input type="checkbox"/> Diver |
| <input type="checkbox"/> Evidence Tech | <input type="checkbox"/> School Liaison |
| <input type="checkbox"/> Accident Reconstruction | <input type="checkbox"/> Crime Prevention |
| <input type="checkbox"/> Field Training Officer | <input type="checkbox"/> Crime Stopper |
| <input type="checkbox"/> Polygraph | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> K-9 Handler | <input type="checkbox"/> ATV |
| <input type="checkbox"/> SWAT Team | <input type="checkbox"/> Boat |
| <input type="checkbox"/> Special Response Team | <input type="checkbox"/> Snowmobile |
| <input type="checkbox"/> Homeland Security/Terrorist Specialist | |

I understand I must establish residency within 15 miles of the City of Marinette within 60 days of hire.

Signature: _____ **Date:** ____/____/____